

Any further communication should be addressed to:—

THE SECRETARY,

and the following letter and number should be quoted:—

C.E.S.15620

Telephone Number : WHITEHALL 6200.



MINISTRY OF LABOUR,

6, RICHMOND TERRACE,

WHITEHALL,

LONDON, S.W.1

14th December 1937.

Madam,

With reference to your letter of the 4th December 1937 addressed to the Divisional Controller, in which you resign your appointment as an Employment Clerk in the Ministry of Labour on account of your forthcoming marriage, I am directed by the Minister of Labour to inform you that your resignation is accepted and your services will accordingly terminate on the 3rd January 1938.

If you propose to apply for a marriage gratuity I am to request that, as soon as possible after your marriage, you will forward through the Divisional Controller a certified copy of the certificate of marriage in order that consideration may be given to the question of grant. The address to which communications should be sent after your marriage should be notified at the same time.

I am to inform you that if your marriage does not take place within three months of the date of resignation it may not be possible, in the absence of special circumstances, to accord a gratuity.

I am to take this opportunity of conveying to you the Minister's appreciation of the services you have rendered to the Department.

I am, Madam,

Your obedient Servant,

Chomghes

Miss E.M.Hollingworth,
Bolton Employment Exchange.